

Contents:

CD-ROM 1 - Beginner Level 1:

	Video Story	Grammar	Vocabulary	Other
1	David greets Joanne and offers coffee	<ul style="list-style-type: none"> • Hello • How are you? • Please/Thank you 	<ul style="list-style-type: none"> • Alphabet 	
2	David introduces Haruki to Joanne	<ul style="list-style-type: none"> • How do you do? • Good morning/aft.. • This is/I am • Surname/first name 	<ul style="list-style-type: none"> • Numbers 1-20 	
Assignment 1 – Spoken - Introductions				
3	Joanne, David and Haruki give their names at a conference	<ul style="list-style-type: none"> • What's your name? • How do you spell? • Pronouns • Here you are/please take a seat 	<ul style="list-style-type: none"> • Numbers 21-1million 	
4	Joanne and Haruki say where they are from	<ul style="list-style-type: none"> • Where are you from? • Country/nationality • Contractions 	<ul style="list-style-type: none"> • Countries & Nationalities • Colours 	Conversation
Assignment 2 – Written – Write an email				

	Video Story	Grammar	Vocabulary	Other
5	Joanne and Haruki say what they do	<ul style="list-style-type: none"> • What's your job? • a/an with job • I see/that's right/I don't know 	<ul style="list-style-type: none"> • Jobs a/an & work for	Revision units 1-4 1221
6	Joanne asks David about another person	<ul style="list-style-type: none"> • Verb to be singular • Pronouns • Really, of course, 	<ul style="list-style-type: none"> • Office items 	
Assignment 3 – Spoken – Your job				
7	Haruki asks David about tourist sites Multi-choice	<ul style="list-style-type: none"> • What's/Who's that? • Adjectives & opposites • How old? • Sorry? 	<ul style="list-style-type: none"> • Town features • Adjectives 	
8	Haruki asks how much something costs	<ul style="list-style-type: none"> • How much is it? • Singular & plural • Large numbers 	Money & shopping Shops	
Assignment 4 – Written – Your home town				
9	Haruki asks the time	<ul style="list-style-type: none"> • What time is it? • Months & seasons • Before/after • Me, too 	<ul style="list-style-type: none"> • Days 	
10	Haruki asks where David is	<ul style="list-style-type: none"> • Where's x? • In/on • There is/are • Revision 	<ul style="list-style-type: none"> • Ordinal numbers 	

	Video Story	Grammar	Vocabulary	Other
Assignment 5 – Written – Where is...?				

CD-ROM 2 - Beginner Level 2:

	Video Story	Grammar	Vocabulary	Other
1	Joanne explains her everyday work tasks to Haruki	<ul style="list-style-type: none"> • Where do you work? • Present simple • Short answers 	<ul style="list-style-type: none"> • Work verbs • Home verbs • <i>Have</i> verbs 	<ul style="list-style-type: none"> • Pronunciation – Yes I do/No I don't • Listening – everyday verbs
2	David and Haruki talk about their likes and dislikes	<ul style="list-style-type: none"> • Do you like • Present simple • Adverbs of frequency 	<ul style="list-style-type: none"> • Leisure • Sport 	<ul style="list-style-type: none"> • Reading & writing – likes, dislikes and routines
Assignment 1 – Written – Write a description of yourself				
3	Joanne asks about Haruki's family	<ul style="list-style-type: none"> • Do you have any...? • Possessive adjectives • Compound sentences 	<ul style="list-style-type: none"> • The family • The body 	<ul style="list-style-type: none"> • Pronunciation – Stress and intonation to express feelings • Listening – Personal details
4	Haruki asks for directions	<ul style="list-style-type: none"> • Where is...? • Directions • Ordinal numbers 	<ul style="list-style-type: none"> • Vehicles • Roads 	<ul style="list-style-type: none"> • Reading & writing – families and cities
Assignment 2 – Spoken – Greetings, your work and family				
5	Haruki books a flight	<ul style="list-style-type: none"> • What time...? • Prepositions of time • <i>Can I / I would like to...</i> • Buying a ticket 	<ul style="list-style-type: none"> • Travel 	<ul style="list-style-type: none"> • Pronunciation – Stress in longer sentences • Listening – At the train station

	Video Story	Grammar	Vocabulary	Other
6	Haruki buys gifts for his family	<ul style="list-style-type: none"> • Can I help you? • Demonstratives • <i>Something</i> 	<ul style="list-style-type: none"> • Clothes 	<ul style="list-style-type: none"> • Reading & writing – emails arranging a trip
Assignment 3 – Written – Book a plane ticket				
7	Haruki orders lunch in a café	<ul style="list-style-type: none"> • Can I have a ...? • How much? • Ordering food 	<ul style="list-style-type: none"> • Food and drink 	<ul style="list-style-type: none"> • Pronunciation – emphasis • Listening – in a restaurant
8	Haruki leaves a telephone message	<ul style="list-style-type: none"> • Can I speak to...? • Present continuous • Making an appointment 	<ul style="list-style-type: none"> • On the telephone 	<ul style="list-style-type: none"> • Reading & writing – telephone messages
Assignment 4 – Spoken – Leave a message and return a call				
9	Haruki books a hotel room	<ul style="list-style-type: none"> • Can you repeat that? • In a hotel • Clarifying information 	<ul style="list-style-type: none"> • Hotels 	<ul style="list-style-type: none"> • Pronunciation – spelling • Listening – checking into a hotel
10	David, Haruki and Joanne say goodbye and exchange presents	<ul style="list-style-type: none"> • Do you have everything? • Imperatives 	<ul style="list-style-type: none"> • Thank you • Good bye • Positive • Negative 	<ul style="list-style-type: none"> • Reading & writing – thanking and inviting
Assignment 5 – Written – Write a thank you note				

CD-ROM 3 - Beginner Plus Level 1:

	Video Story	Grammar	Vocabulary	Other
1	Mai starts her new job and introduces herself to receptionist and Jane	<ul style="list-style-type: none"> Greetings and introductions Titles Pronouns 	<ul style="list-style-type: none"> The alphabet 	<ul style="list-style-type: none"> Pronunciation – the alphabet in sound groups Listening – personal details
2	Mai meets her new colleagues	<ul style="list-style-type: none"> <i>this/that</i> Singular and plural Greetings and introductions The verb <i>to be</i> 	<ul style="list-style-type: none"> Numbers 1-20 Some office items 	Reading & writing – a welcome email
Assignment 1 – Spoken – Introductions and welcomes				
3	Mai's boss, Susan, explains the company structure	<ul style="list-style-type: none"> The verb <i>to be</i> Possessive pronouns Possessive adjectives Describing responsibility 	<ul style="list-style-type: none"> Company departments Jobs 	Pronunciation – plurals – /s/, /z/ or /iz/ Listening – starting a new job
4	Mai makes some telephone calls and talks about her family	<ul style="list-style-type: none"> Telephone phrases Nouns and articles Possessive 's 	<ul style="list-style-type: none"> Countries Nationalities Family 	Reading & writing – families and work
Assignment 2 – Written – Company structure and family				
5	Jane gives Mai a tour of the building	<ul style="list-style-type: none"> <i>there is/there are</i> Directions in a building Prepositions of place 	<ul style="list-style-type: none"> Ordinal numbers Prepositions 	Pronunciation – the weak sound in articles Listening – a tour of the new factory

	Video Story	Grammar	Vocabulary	Other
6	Mai has a coffee with Marco	<ul style="list-style-type: none"> • Present simple • Clarification 	<ul style="list-style-type: none"> • Work verbs • Work places • Phrasal verbs 	<ul style="list-style-type: none"> • Reading & writing – company newsletter
Assignment 3 – Spoken – Describing your job				
7	Mai goes to the local shop and speaks to her mother on the telephone	<ul style="list-style-type: none"> • Have/have got • Adverbs of quantity – much/many • Adjectives 	<ul style="list-style-type: none"> • Rooms • House • Kitchen 	<ul style="list-style-type: none"> • Pronunciation – /v/ and /w/ • Listening – a telephone conversation about a new job and flat
8	Ray explains the weekly working routine to Mai	<ul style="list-style-type: none"> • Present simple for routine • Adverbs of frequency • Adverbs of manner 	<ul style="list-style-type: none"> • Sports • Pastimes • Holidays 	<ul style="list-style-type: none"> • Reading & writing – the working week
Assignment 4 – Written – Your weekly workload				
9	Mai tries to arrange a meeting	<ul style="list-style-type: none"> • More telephone phrases • Questions – a review 	<ul style="list-style-type: none"> • Culture • Going out • Music 	<ul style="list-style-type: none"> • Pronunciation – intonation in different types of questions • Listening – telephone messages
10	Mai has lunch with Marco	<ul style="list-style-type: none"> • Comparatives • Likes and dislikes 	<ul style="list-style-type: none"> • Weather • Seasons 	<ul style="list-style-type: none"> • Reading & writing – describing where you live
Assignment 5 – Spoken – Describing your town				

CD-ROM 4 - Beginner Plus Level 2:

	Video Story	Grammar	Vocabulary	Other
1	Mai is given a new task	<ul style="list-style-type: none"> • Present continuous • <i>Will</i> • <i>Want somebody to do something</i> 	<ul style="list-style-type: none"> • Colours • Adjectives 	<ul style="list-style-type: none"> • Pronunciation – present continuous contractions • Listening – arranging a stand at a trade fair
2	Mai arranges a meeting for Susan	<ul style="list-style-type: none"> • Making appointments • <i>Would you like</i> • <i>Can/cant</i> 	<ul style="list-style-type: none"> • Dates • Times • Adjectives 	<ul style="list-style-type: none"> • Reading & writing – asking people to do things for you
Assignment 1 – Written – A short note asking for help				
3	Mai does some shopping and speaks to Marco	<ul style="list-style-type: none"> • Imperative • <i>Any and some</i> 	<ul style="list-style-type: none"> • Local shops • Food 	<ul style="list-style-type: none"> • Pronunciation – <i>can</i> and <i>can't</i> • Listening – arranging an appointment
4	Mai books a flight for Susan	<ul style="list-style-type: none"> • Checking information • Infinitive and gerund 	<ul style="list-style-type: none"> • Transport • Travel 	<ul style="list-style-type: none"> • Reading & writing – travel plans
Assignment 2 – Spoken – Introductions and travel plans				
5	Mai books a hotel for Susan	<ul style="list-style-type: none"> • <i>I think so/I don't think so</i> • Opposites • Short answers 	<ul style="list-style-type: none"> • Hotels 	<ul style="list-style-type: none"> • Pronunciation – stress in short answers • Listening – booking a hotel
6	Mai has lunch with some friends	<ul style="list-style-type: none"> • Directions • Prepositions of place • <i>A lot</i> 	<ul style="list-style-type: none"> • In town • Prepositions 	<ul style="list-style-type: none"> • Reading & writing – arranging lunch

	Video Story	Grammar	Vocabulary	Other
Assignment 3 – Written – A birthday party				
7	Mai and her friends order lunch	<ul style="list-style-type: none"> Ordering a meal Passive <i>It's & adjective to do something</i> 	<ul style="list-style-type: none"> Eating out 	<ul style="list-style-type: none"> Pronunciation – <i>will</i> contractions Listening – lunch with a colleague
8	Mai talks about her personal history	<ul style="list-style-type: none"> Past Simple Cause and effect 	<ul style="list-style-type: none"> Personal history 	<ul style="list-style-type: none"> Reading & writing – company news
Assignment 4 – Spoken – Personal background				
9	Mai researches the competition	<ul style="list-style-type: none"> Present perfect Present continuous for future Superlative 	<ul style="list-style-type: none"> Company history 	<ul style="list-style-type: none"> Pronunciation – past simple –<i>ed</i> endings Listening – the story of an athlete
10	Mai talks about her plans for the weekend	<ul style="list-style-type: none"> <i>Going to</i> for the future Present perfect <i>This/that/these/those</i> 	<ul style="list-style-type: none"> Activities at home 	<ul style="list-style-type: none"> Reading & writing – New Year resolutions
Assignment 5 – Written – Company history				